

2007-2008 CONTINUING REQUESTS

BUDGET UNIT	DESCRIPTION	CONTINUING REQUESTS	PROPOSED ALLOCATIONS FROM OPERATING	ANNUAL CUMULATIVE CONTINUING ALLOCATION	OTHER SOURCES
<b>EDUCATION</b>	<b>REQUESTED CONTINUING</b>				
	Research Officer (Partial Funding)	25,000	-	-	
<b>MANAGEMENT</b>	<b>REQUESTED CONTINUING</b>				
	New Position (Calgary)	100,000	50,000	50,000	Faculty Budget
<b>PRESIDENT</b>	<b>REQUESTED CONTINUING</b>				
	Government Relations Position	104,000	104,000		
	Women's Scholars Speaker Series	10,000	10,000	164,000	
<b>SENATE/BOARD OF GOVERNORS</b>	<b>REQUESTED CONTINUING</b>				
	Senate Travel/Materials & Supplies	825	825		
	B of G Travel/Materials & Supplies	19,815	10,000	174,825	
<b>ROSS</b>	<b>REQUESTED CONTINUING</b>				
	Counseling				
	Supplies	7,800	7,800		
	Disabilities APO	54,400	-		
	Disabilities Admin Support	48,600	48,600		
	Disabilities - Exam Runners	3,500	3,500		
	Disabilities - Part Time	17,000	17,000		
	CES - Admin Support	48,600	-		
	CES - Student Position	5,000	5,000		
	SIS - Programmer Analyst	48,600	-		
	Convocation	7,000	7,000		
	Scholarships - Board of Governor Scholarships	150,000	150,000	413,725	
<b>INFORMATION TECHNOLOGY</b>	<b>REQUESTED CONTINUING</b>				
	Web Unit				
	Web Architect	79,600	-		
	Web Programmer	59,000	-		
	Content Specialist	65,600	65,600		
	Blackberry costs	12,000	12,000		
	Virtual Tape Library (Backup) Contract	4,200	4,200		
	Help Desk Software Contract	8,000	8,000		
	APC Unit Contract	4,000	4,000		
	Information & Network Security Position	76,800	76,800	584,325	
<b>UNIVERSITY ADVANCEMENT</b>	<b>REQUESTED CONTINUING</b>				
	Operating Costs of Call Centre		-	584,325	
<b>HUMAN RESOURCES</b>	<b>REQUESTED CONTINUING</b>				
	Increase hours of EAP Co-ordinator	7,180	7,180		
	Radiation Safety - Risk Management	2,750	2,750		
	First Aid Training - Risk Management	9,600	9,600		
	First Aid Kits - Risk Management	2,000	2,000		
	Leadership for Results Training	15,000	-		Moved to one-time
	Long Service Awards - Increase Costs	2,000	2,000		
	Managerial Candidate Background Checks	4,000	-		Central Expense
	Pensions & Benefits - Training	4,000	4,000	611,855	
<b>MATERIALS MANAGEMENT</b>	<b>REQUESTED CONTINUING</b>				
	Increase to Telephone	2,700	2,700		
	Increase to Material & Services	1,000	1,000		
	Increase to Rental/Lease Vehicles	8,400	8,400		
	Increase to Memberships	850	850	624,805	
<b>CRDC</b>	<b>REQUESTED CONTINUING</b>				
	Technology Integration Specialist	52,000	-	624,805	
<b>VICE PRESIDENT (RESEARCH)</b>	<b>REQUESTED CONTINUING</b>				
	Consulting & Legal Fees	50,000	-		Central expense
	Promotion	20,000	-		Moved to One-time
	Travel	40,000	-	624,805	

<b>PHYSICAL PLANT</b>	<b>REQUESTED CONTINUING</b>			
Lights on Fund Turcotte Hall				
Building Maintenance - Carpenter	61,590	-		Lights on funding
Grounds - Grounds Worker	36,100	-		Lights on funding
Utilities - Apprentice Plumber	38,040	-		Lights on funding
Physical Plant Office - Work Control Clerk	44,015	-		Lights on funding
Lights on Fund Water & Environmental Science Bldg				
Grounds - Summer Students	9,000	-		Lights on funding
- Materials/Equip/Vehicle Chgs	3,000	-		Lights on funding
Utilities - Apprentice Millwright	38,040	-		Lights on funding
Physical Plant Programmer	22,000	-	624,805	
<b>Total Continuing Requests/Allocation:</b>	<b>1,432,605</b>	<b>624,805</b>		

Appendix B  
**THE UNIVERSITY OF LETHBRIDGE**  
**2007-2008 BUDGET PROCESS**

**2007-2008 ONE TIME REQUESTS**

BUDGET UNIT	DESCRIPTION	ONE TIME REQUESTS	PROPOSED ALLOCATIONS FROM OPERATING	ANNUAL CUMULATIVE ONE TIME ALLOCATION	OTHER SOURCES
<b>EDUCATION</b>	<b>REQUESTED ONE TIME</b>				
	2 Smart Boards	20,000	10,000	10,000	10,000 funded from Dept CF
<b>MANAGEMENT</b>	<b>REQUESTED ONE TIME</b>				
	Leasehold Improvements (Edmonton)	100,000	100,000		
	Technology Improvements (Edmonton)	50,000	50,000		
	Equipment Start-up (Calgary Position)	3,750	-		Dept Carryforward
	Branding Initiative	25,000	25,000	185,000	
<b>PRESIDENT</b>	<b>REQUESTED ONE TIME</b>				
	Government Relations Position - Computer	1,200	-	185,000	Dept Carryforward
<b>ROSS</b>	<b>REQUESTED ONE TIME</b>				
	Asst Registrar, Admissions (Overlap of retiree)	48,000	48,000	233,000	
<b>INFORMATION TECHNOLOGY</b>	<b>REQUESTED ONE TIME</b>				
	Business Track	90,000	90,000		
	User Track	165,000	165,000		
	Content Track	105,000	105,000		
	Application Track	50,000	50,000		
	Content Management System	150,000	150,000		
	Information & Network Security Position - Computer	2,500	-		Dept Carryforward
	Content Specialist - Computer	2,500	-		Dept Carryforward
	Web Programmer - Computer	2,500	-		
	Web Architect - Computer	2,500	-	793,000	
<b>UNIVERSITY ADVANCEMENT</b>	<b>REQUESTED ONE TIME</b>				
	Equipment & Software (Annual Giving Program Call Centre)		-	793,000	
<b>HUMAN RESOURCES</b>	<b>REQUESTED ONE TIME</b>				
	Pandemic Planning	5,000	5,000		
	Risk Analyst Training	3,000	3,000		
	Flex Benefit Administration (6 month extension)	21,950	21,950		
	Leadership Training	75,000	75,000	897,950	
<b>MATERIALS MANAGEMENT</b>	<b>REQUESTED ONE TIME</b>				
	Transition Costs (Relocation of M.M.)	50,000	50,000	947,950	
<b>INTERNAL AUDIT</b>	<b>REQUESTED ONE TIME</b>				
	Summer Co-op Student	10,000	10,000	957,950	
<b>CRDC</b>	<b>REQUESTED ONE TIME</b>				
	Photography Disk Storage	20,000	20,000		

	Technology Integration Specialist - Computer	2,500	-	977,950	
<b>VICE PRESIDENT (RESEARCH)</b>	<b>REQUESTED ONE TIME</b>				
	CFI Matching Funds	200,000	200,000		
	Promotion	40,000	40,000	1,217,950	
<b>PHYSICAL PLANT</b>	<b>REQUESTED ONE TIME</b>				
	University Drive Enhancement	55,000	55,000		
	SCADA System	53,000	53,000		
	Pandemic Plan	40,000	40,000	1,365,950	
<b>ALCOHOL AWARENESS COMMITTEE</b>	<b>REQUESTED ONE TIME</b>				
	Soft Seating in Conversational Areas	36,540	-	1,365,950	Student QIP
<b>GENERAL EXPENSES</b>	<b>REQUESTED ONE TIME</b>				
	Faculty Branding Initiative	75,000	75,000	1,440,950	
<b>Total One-Time Requests/Allocations</b>		<b>1,504,940</b>	<b>1,440,950</b>		

Appendix C

The University of Lethbridge  
2007-08 Budget by Fund  
(\$000)

	General Operating	Other Unrestricted Funds	Restricted Funds	TOTAL
<b>REVENUE</b>				
Government and other grants	73,436	8,408	11,595	93,438
Tuition and related fees	33,360	1,795	-	35,155
Sales of services and products	5,722	9,074	-	14,796
Gifts and donations	10	-	450	460
Investment income	12,250	127	285	12,662
Miscellaneous	804	-	160	964
Amortization of deferred capital contributions	7,000	-	-	7,000
	<u>132,582</u>	<u>19,404</u>	<u>12,490</u>	<u>164,476</u>
<b>EXPENDITURES</b>				
Salaries and benefits	87,330	6,353	5,395	99,078
Supplies and services	5,003	1,124	3,000	9,127
Repairs and maintenance	656	240	750	1,646
Cost of goods sold	192	3,340	-	3,532
Travel	2,049	329	790	3,167
External contracted services	1,607	508	285	2,400
Utilities	2,578	541	-	3,119
Scholarships, fellowships and bursaries	1,336	-	2,200	3,536
Professional fees	500	29	20	549
Interest on long term liabilities	875	125	50	1,050
Property taxes	10	244	-	254
Insurance	543	441	0	984
Capital	3,131	-	-	3,131
Provisions	2,039	5,538	-	7,577
Amortization of capital assets	11,925	217	-	12,142
	<u>119,774</u>	<u>19,030</u>	<u>12,490</u>	<u>151,294</u>
<b>EXCESS REVENUE OVER EXPENDITURES</b>	<u>12,808</u>	<u>374</u>	<u>-</u>	<u>13,182</u>

The University of Lethbridge  
Other unrestricted Funds  
2007-08 Budget

	Ancillary Enterprises	Access Operating	TOTAL
<b>REVENUE</b>			
Government and other grants	-	8,407,500	8,407,500
Tuition and related fees	-	1,795,200	1,795,200
Sales of services and products	9,074,452	-	9,074,452
Gifts and donations	-	-	-
Investment income	127,322	-	127,322
Miscellaneous	-	-	-
Amortization of deferred capital contributions	-	-	-
	<u>9,201,774</u>	<u>10,202,700</u>	<u>19,404,474</u>
<b>EXPENDITURES</b>			

Salaries and benefits	2,633,191	3,720,000	6,353,191
Supplies and services	232,404	891,800	1,124,204
Repairs and maintenance	240,158	-	240,158
Cost of goods sold	3,339,770	-	3,339,770
Travel	42,442	286,200	328,642
External contracted services	508,356	-	508,356
Utilities	541,212	-	541,212
Scholarships, fellowships and bursaries	-	-	-
Professional fees	29,408	-	29,408
Interest on long term liabilities	125,000	-	125,000
Property taxes	244,464	-	244,464
Contracts and insurance	440,525	-	440,525
Provisions	264,740	5,273,700	5,538,440
Amortization of capital assets	185,883	31,000	216,883
	<u>8,827,553</u>	<u>10,202,700</u>	<u>19,030,253</u>
<b>EXCESS REVENUE OVER EXPENDITURES</b>	<u>374,221</u>	<u>-</u>	<u>374,221</u>

The University of Lethbridge  
Restricted Funds  
2007-08

	Sponsored Research	Special Purpose and Trust	Scholarship, Bursaries and Other	Capital and Infrastructure	TOTAL	Deferred Contributions	2007-08 Net
<b>REVENUE</b>							
Government and other grants	12,250,000	50,000	-	11,150,000	23,450,000	(11,854,750)	11,595,250
Tuition and related fees	-	-	-	-	-	-	-
Sales of services and products	-	-	-	-	-	-	-
Gifts and donations	200,000	500,000	500,000	450,000	1,650,000	(1,200,000)	450,000
Investment income	-	35,000	500,000	-	535,000	(250,000)	285,000
Miscellaneous	25,000	200,000	10,000	-	235,000	(75,000)	160,000
Amortization of deferred capital contributions	-	-	-	-	-	-	-
	<u>12,475,000</u>	<u>785,000</u>	<u>1,010,000</u>	<u>11,600,000</u>	<u>25,870,000</u>	<u>(13,379,750)</u>	<u>12,490,250</u>
<b>EXPENDITURES</b>							
Salaries and benefits	5,250,000	75,000	45,000	25,000	5,395,000	-	5,395,000
Supplies and services	2,750,000	125,000	100,000	25,000	3,000,000	-	3,000,000
Repairs and maintenance	-	-	-	750,000	750,000	-	750,000
Cost of goods sold	-	-	-	-	-	-	-
Travel	750,000	25,000	15,000	-	790,000	-	790,000
External contracted services	225,000	50,000	10,000	-	285,000	-	285,000
Utilities	-	-	-	-	-	-	-
Scholarships, fellowships and bursaries	1,700,000	50,000	450,000	-	2,200,000	-	2,200,000
Professional fees	-	-	-	20,000	20,000	-	20,000
Interest on long term liabilities	50,000	-	-	-	50,000	-	50,000
Property taxes	-	-	-	-	-	-	-
Insurance	250	-	-	-	250	-	250
Provisions	-	-	-	-	-	-	-
Amortization of capital assets	-	-	-	-	-	-	-
	<u>10,725,250</u>	<u>325,000</u>	<u>620,000</u>	<u>820,000</u>	<u>12,490,250</u>	<u>-</u>	<u>12,490,250</u>
<b>EXCESS REVENUE OVER EXPENDITURES</b>	<u>1,749,750</u>	<u>460,000</u>	<u>390,000</u>	<u>10,780,000</u>	<u>13,379,750</u>	<u>(13,379,750)</u>	<u>-</u>